

Richard Barrett
Assistant Director Finance and IT
Town Hall
Station Road
Clacton-on-sea
Essex
CO15 1SE

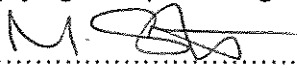
Dear Richard Barrett

Request for Consent to gain Exemption from Call-in Procedure and for a decision under the special urgency rule relating to publication in the forward plan for a period of at least 28 days before a decision can be made.

I refer to the letter from Cllr Neil Stock OBE dated 23 September 2022 concerning exercising delegated powers to adopt a COVID 19 additional business rate relief scheme 2021/22.

In view of the urgency of this decision, I note that you wish to apply the special urgency rule relating to its inclusion in the Forward Plan and the associated 28 day notice period (Rule 15 of the Access to Information Procedure Rules in Part 5.8 of the Council's Constitution) and to gain an exemption from the call-in process by virtue of Rule 18(i) of the Overview and Scrutiny Procedure Rules in Part 5.30 of the Council's Constitution.

I agree / ~~do not agree~~* that the decision is reasonable in all the circumstances and that an exemption from the call-in procedure should be applied in this case along with applying the special urgency rule relating to the Forward Plan and 28 notice period.


.....

Cllr Mark Stephenson
Chairman of the relevant overview and scrutiny committee
Dated 26/9/2022.....

* Please delete as appropriate.

Additional comments (if any):

RECORD OF EXECUTIVE DECISION

Ref. (for Democratic Services only)	Date	Decision Maker	Decision	Reason for Decision	Alternative Options Considered	Conflicts of Interest Declared (and Dispensations granted by Standards Committee)	Consultation with Ward Member(s)	Subject to Call-in? Yes/No
	26 Sept 2022	Clr Neil Stock	That a Local COVID 19 Additional Relief Fund Scheme 2021/22 as set out in the associated report is adopted.	To agree a local discretionary business rates relief scheme for 2021/22.	n/a	n/a	n/a	No
URGENT DECISIONS ONLY (if non-urgent go to "Agreement to Decision" below):-								
GENERAL EXCEPTION APPLIES? (Rule 14 Access to Information Procedure Rules)			YES/NO	If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?		YES/NO		
SPECIAL URGENCY APPLIES? (Rule 15 Access to Information Procedure Rules)			YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?		YES/NO		
EXEMPTION FROM CALL-IN APPLIES? Rule 18(i) Overview and Scrutiny Procedure Rules)			YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?		YES/NO		
URGENT & OUTSIDE BUDGET OR POLICY FRAMEWORK? (Rule 6 Budget and Policy Framework Procedure Rules)			YES/NO	If yes, why is it not practical to convene a quorate meeting of full Council				
				If yes, has the Chairman of the relevant overview and scrutiny committee		YES/NO		

AGREEMENT TO DECISION:-

Signed:-

Date:-



Cllr Mark Stephenson
Chairman of Resources and Services Overview and Scrutiny Committee

23 September 2022

Dear Councillor Stephenson

Request for Consent to gain Exemption from Call-in Procedure and for a decision under the special urgency rule relating to publication in the forward plan for a period of at least 28 days before a decision can be made.

I propose to make the following executive decision:-

That a Local COVID 19 Additional Relief Fund Scheme 2021/22 as set out in the associated report is adopted.

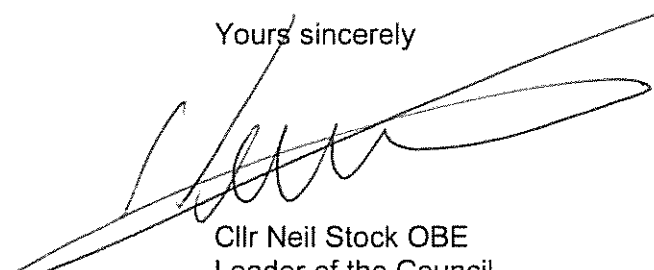
I enclose a report from Richard Barrett that is referred to above for your assistance.

Any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interest for the following reasons:-

In accordance with the associated legislation, the proposed local relief scheme for 2021/22 must be adopted before the 30 September 2022.

I therefore propose that the decision is not published in the Forward Plan (Special Urgency Rule 15 of the Access to Information Procedure Rules in Part 5.8 of the Council's Constitution) and be exempt from call-in by virtue of Rule 18(i) of the Overview and Scrutiny Procedure Rules in Part 5.30 of the Council's Constitution. I would be grateful if you would email the attached Consent Form back to Richard Barrett indicating whether you agree with this course of action.

Yours sincerely



Cllr Neil Stock OBE
Leader of the Council
